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2014 FILING SCHEDULE

For Traditionally Financed Legislative and County Candidates

PRIMARY ELECTION: JUNE 10, 2014

GENERAL ELECTION: NOVEMBER 4, 2014

TYPE OF REPORT	FILING DEADLINE (BY 11:59 P.M.)	REPORT PERIOD
Semiannual Reports:*		If filing first report: Beginning of campaign – June 30, 2013 or If filed 2013 Jan. Semiannual: Jan. 1, 2013 – June 30, 2013
2013 July Semiannual	July 15, 2013	
2014 Jan. Semiannual	January 15, 2014	If filing first report: Beginning of campaign – Dec 31, 2013 or If filed 2013 July Semiannual: July 1, 2013 – Dec 31, 2013
* Legislative and county candidates raising or spending more than \$500 in 2013 must file campaign finance report(s) showing all contributions received and all expenditures made during the applicable report period. Please see information on back to determine your semiannual filing requirement.		
11-Day Pre-Primary	May 30, 2014	If semiannual report(s) filed, report period is: January 1, 2014 – May 27, 2014 If semiannual report(s) NOT filed, report period is: Beginning of campaign – May 27, 2014
42-Day Post-Primary	July 22, 2014	May 28 – July 15, 2014
42-Day Pre-General	September 23, 2014	July 16 – September 16, 2014
11-Day Pre-General	October 24, 2014	September 17 – October 21, 2014
42-Day Post-General	December 16, 2014	October 22 – December 9, 2014

24-HOUR REPORTS

24-HOUR REPORTING PERIODS (13 DAYS BEFORE THE ELECTION)	WHEN TO FILE THE REPORT
Primary: May 28 – June 9, 2014 General: October 22 – November 3, 2014	<u>Within 24 hours</u> , including weekends and holidays, of receiving the contribution, making the expenditure, incurring the obligation, or placing the order.

WHAT TO REPORT:

Expenditures:

Any single expenditure of \$1,000 or more.

Orders placed with or obligations made to vendors for goods or services are considered expenditures at the time the obligations are made. Please refer to the Commission's Rules, Chapter 1, Section 7(3) for more information concerning events which constitute making an expenditure and the timing and reporting of these expenditures.

Contributions:

Any single contribution aggregating \$1,000 or more. This includes contributions from the candidate, candidate spouse/domestic partner and a single loan of \$1,000 or more.

County candidates please note: For the purposes of filing a 24-hour report, a contribution for the general election received in the 13-day period *before the primary election* is not reported in a 24-hour report. For example: On May 28, 2014, you receive a \$1,500 contribution - \$750 for the primary and \$750 for the general. The \$750 primary contribution is less than \$1,000 threshold.

**2014 PRE-ELECTION SEMIANNUAL REPORTS
FOR LEGISLATIVE AND COUNTY CANDIDATES IN THE 2014 ELECTIONS**

What events determine when pre-election semiannual reports are required? The campaign's fundraising and spending. If the campaign has raised or spent more than \$500 in 2013, a semiannual report is required.

What determines if both the 2013 July and 2014 January reports are required? The date on which the campaign raises or spends more than the threshold amount (\$500). If more than \$500 has been raised or spent on or before June 30, 2013, both reports are required. If the campaign's fundraising and spending goes over the threshold amount after July 1 and before December 31, 2013, only the 2014 January report is required.

If a campaign does not go over the threshold amount in calendar year 2013, what is the first report filed for the 2014 elections? The 11-Day Pre-Primary Report is the first report filed by the campaign and covers the period from the beginning of the campaign through May 27, 2014.

Please note: Some candidates in the 2014 elections reached the threshold amount in 2011 and have been filing semiannual reports since January 2012. If a candidate in the 2014 elections raised or spent \$500 or more in calendar year 2012 and has *not filed* a 2013 January Semiannual Report, please contact the Commission for assistance.

FILING PROCEDURES

Electronically Filed Campaign Finance Reports. Candidates who receive or expect to receive at least \$1,500 for their campaigns must file reports electronically on the Commission's website. Candidates or treasurers must enter the required information and click "File Report" by 11:59 p.m. on the filing deadline. The deadline for filing a 24-hour report is no later than 24 hours after receiving the contribution or making the expenditure (as described on the previous page).

Candidates who lack access to the technology or the technological ability to file reports on the internet may request a waiver by April 15, 2014. The Commission will grant all reasonable requests.

Filing Campaign Finance Reports on Paper. For candidates who are not required to file electronically, each original campaign finance report signed by the candidate or treasurer must be properly filed with the Commission by the filing deadline, except in two circumstances:

- a properly signed report may be faxed to the Commission office at (207) 287-6775 by 11:59 p.m. on the deadline or within 24 hours for 24 Hour Reports, provided that the Commission receives the original report within five calendar days; or
- for regularly scheduled reports (semiannual, pre- and post-election reports), a report mailed to the Commission by certified or registered mail and postmarked at least 2 days before the filing deadline will not be considered late, even if it is received after the deadline.

Commission staff will be available until 5:00 p.m. on filing deadlines to offer assistance to candidates, treasurers, and campaign staff.